

Accession 2887

YMCA fonds

**SERIES DESCRIPTIONS**

**Series 1 Minutes and Annual Reports. - 1856-1996. - .72m. of textual material.**

This series consists of bound volumes containing the minutes of Executive Committee meetings, Board of Directors meetings, and the annual general meetings. There are also committee meeting reports noted, monthly and annual financial statements, written and printed reports regarding Y activities, newspaper clippings and a few pieces of correspondence.

Title based on the contents of the series.

File listing available.

**Series 2 Ladies Auxiliary records. - 1905-1920, 1930-1938. - .03m. of textual material.**

This series consists of two minute books detailing the meetings and activities of the Auxiliary; a few pieces of correspondence are included.

Title based on the contents of the series.

File listing available.

**Series 3 Administrative records. - 1989-1996. - .13m. of textual material.**

This series is comprised of records concerning the organizational structure and operation of the Y. Documents regarding policy and procedures such as the Act of Incorporation and amendments, constitution, mission statement, job description, organizational charts, structure and responsibility, an operations and procedures manual, industrial adjustment committee activities, and strategic planning records are included.

Title based on the contents of the series.

File listing available.

**Series 4 Financial records. - 1943-1965, 1975, 1986-1996. - .12m. of textual material.**

This series consists primarily of monthly, quarterly, and annual budget reports and summaries. There is also financial information regarding the property tax status of the organization.

Title based on the contents of the series.

File listing available.

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**SERIES DESCRIPTIONS**

**Series 5      Fundraising campaigns. - 1960, 1962, 1991-1993. - .11m. of textual material.**

This series contains additional financial records kept to document fundraising activities which were warranted to raise monies for capital projects or to address outstanding debts. The organization of the campaigns is also documented with the inclusion of committee minutes, publicity, and other facets of the campaigns. Campaigns documented include the Special Gifts Campaign (for swimming pool) 1960, Maintenance Campaign 1962, and fund raising 1991-1993.

Title based on the contents of the series.

File listing available.

**Series 6      Holland Cove Camp. - 1951, 1977. - .01m. of textual material.**

This series of camp materials is comprised of: promotional material (the pamphlets and application forms for 1951 and 1952), a letter written in 1951 briefly describing the operation of the camp, and a 1977 camp committee report.

Title based on the contents of the series.

**Series 7      Building plans, specifications & equipment. - 1944-1961, 1989, 1992. - .025m. of textual material.**

This series consists of blueprints, whiteprints, and corresponding documentation of specifications regarding the building of the Y building on the corner of Prince and Euston Streets. Also included are files detailing renovation and refurbishment requirements, bowling alley and fitness equipment purchased for the facility.

Title based on the contents of the series.

File listing available.

**Series 8      Activities. - 1950-1991. - .04m. of textual material.**

This series contains documents regarding the Y's activities and programs and includes scripts for staged productions and concert programs, newspaper clippings from the local press, and Y newsletters.

Title based on the contents of the series.

File listing available.

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**SERIES DESCRIPTIONS**

**Series 9      Photographic materials. - 1950s-1990s predominant. - 6 albums of photographs. - 1503 mounted slides. - 181 unmounted slides. - 1465 photographs. - 83 negatives. - .68m. of photographic materials.**

This series consists of photographic images documenting persons, events, activities and facilities of the Charlottetown YMCA including images taken on their international exchange programme travels.

Title based on the contents of the fonds.

File listing available.

**Series 10      Miscellaneous materials. 1943, 1951, undated. - .05m. of textual material. - a blind stamp press.**

This series is comprised of written history of the Y, Y's Men crest, certificates, a small sign, and a Y blind stamp press.

Title based on the contents of the fonds.

File listing available.

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**Y.M.C.A. fonds**  
**FILE LISTING**

**Series 1      Minute books, Minutes and Annual Reports.**

File 1: Minute Book: 1856-1869

File 2: Presidents Reports, 1870-71, 1881-82

File 3: Minute Book, 1886-1900

File 4: Minute Book, 1900-1903

File 5: Minute Book, 1903-1913

File 6: Minute Book, 1914-1928

File 7: Minute Book, 1928-1937

File 8: Minute Book, 1935-1943

File 9: Minute Book, 1943-1947

File 10: Minute Book, 1948-1950

File 11: Minute Book, 1951-1955

File 12: Minute Book, 1956-1971

File 13: Annual Reports, 1958-1965, 1971

File 14: Minute Book, 1972-1977

File 15: Minute Book, 1978-1980

File 16: Annual meeting minutes, 1989, 1990, 1993, 1994, 1996

File 17: Annual reports, 1989-1990

File 18: Annual reports, 1991-1995

File 19: Executive minutes, 1988

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**FILE LISTING**

File 20: Executive minutes, 1989

File 21: Board of Directors minutes, 1989

File 22: Board of Directors minutes, 1990

File 23: Executive minutes, 1990

File 24: Executive minutes, 1992

File 25: Board of Directors minutes, 1993

File 26: Executive minutes, 1993

File 27: Board of Directors minutes, 1994

File 28: Executive minutes, 1994

File 29: Executive minutes, 1995

File 30: Executive minutes, 1995

File 31: Board of Directors minutes, 1996

File 32: Executive minutes, 1996

**Series 2**      **Ladies Auxiliary records.**

File 1: Minute book, 1905-1920

File 2: Minute book, 1930-1938

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**Y.M.C.A. fonds**  
**FILE LISTING**

**Series 3      Administrative records.**

File 1: Act of Incorporation & successive legislation

File 2: Constitution & By-laws

File 3: Constitution & By-laws, 1989

File 4: Constitution & By-laws, 1996

File 5: Mission Statement

File 6: Policies, 1990's

File 7: Executive & Board of Directors, 1960, 1989-1996

File 8: C.E.O. job description

File 9: Organizational charts, 1989-1994

File 10: Structure & Responsibilities, 1989-1996

File 11: Operations and Procedures manual, 1991

File 12: Volunteer Development Workshop, 1989?

File 13: Feasibility Study: computer, 1989

File 14: Membership, 1989-1990

File 15: Strategic Planning, 1990

File 16: Study of YMCA Health Club by U.P.E.I. students, 1990

File 17: Workshop on Mission Statement, 1990

File 18: Sustaining membership campaign, 1991

File 19: Employment initiatives, 1990-1993

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**FILE LISTING**

File 20: Progress Report YTD, 1994

File 21: Fitness facility proposal, 1994

File 22: Industrial Adjustment Committee, 1994-95

File 23: Industrial Adjustment Committee - resumes, 1995

File 24: Industrial Adjustment Committee - minutes, 1994-95

File 25: Industrial Adjustment Committee - staff organization, 1994-95

File 26: YMCA Canada Membership Survey: National comparison by centre,  
1995

File 27: YMCA Canada Member Survey: Charlottetown, 1995

File 28: Planning Day, 1995

File 29: Program plan, revised, 1996

File 30: Presentation to the City of Charlottetown, 1996

File 31: Summary of YMCA Charlottetown and YMCA program basics

**Series 4      Financial records.**

File 1: Annual Reports, 1943-1951

File 2: Annual Reports, 1952-1955

File 3: Annual Reports, 1956 & 1957

File 4: Annual Reports, 1959 & 1960

File 5: Annual Report, 1961

File 6: Annual Report, 1962

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**FILE LISTING**

File 7: Annual Report, 1963

File 8: Annual Report, 1964

File 9: Annual Report, 1965

File 10: Annual Report, 1975

File 11: Financial Statements, 1988

File 12: Financial Statements, 1989

File 13: Financial Statements, 1990

File 14: Financial Statements, 1993

File 15: Financial Statements, 1994

File 16: Financial Statements, 1995

File 17: Financial Statements, 1996

File 18: Financial: Property Taxes, 1986-1995

**Series 5      Fundraising campaigns.**

File 1: Special Gifts Campaign - YMCA swimming pool, 1960 (3 files)

File 2: Swimming Pool Capital Funds Campaign, Scrapbook, 1960 OVERSIZE

File 3: Maintenance Campaign, 1962

File 4: Lottery, 1991

File 5: Fundraising, 1991-1993



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**FILE LISTING**

**Series 6      Holland Cove Camp.**

File 1: Holland Cove Camp, 1951, 1977

**Series 7      Building plans, specifications and equipment.**

File 1: Plans, specifications and correspondence, 1944, 1945, 1947, 1948 SOME  
ITEMS IN OVERSIZE

File 2: Budget of space & estimate of cost for new Y building, 1947?

File 3: Burroughs & Watts Bowling Alleys, 1947

File 4: Maintenance & refurbishing, 1959, 1960 & undated

File 5: final inspection review, 1961

File 6: Hydra fitness equipment, 1989

File 7: Saunmatic Fitness Corp. contract, 1992

**Series 8      Activities.**

File 1: Scripts and material from Y promotions, 1950's

File 2: Concert programs, 1950's

File 3: Newsletters, 1990 & undated

File 4: "The YMCA of Charlottetown Bringing Quality to Life" 1990

File 5: Newspaper clippings, 1955, 1989-1991, and undated

File 6: Hi-Y Conference report, swimming pool schedule, undated

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**FILE LISTING**

**Series 9      Photographic materials.**

File 1: photo album, 1960's

File 2: photo album 1960's & 1970's

File 3: photograph, unidentified group

File 4: photographs, 1949 & 1950's

File 5: photographs, 1950 & undated

File 6: photographs, 1965 & 1980's

File 7: photographs, 1980's?

File 8: photographs, 1860c., 1950's, 1980's & 1990's

File 9: photographs, 1980's & 1990's

File 10: negatives, 1990's?

File 11: photocopies of photographs

File 12: Photo album, 1986-1987

File 13: Photo album, 1987

File 14: Photo album, 1987-1988

File 15: Photo album, 1990?

File 16: Photo album pages, 1990-1992

File 17: Slides, 1960's & 1990's

File 18: Slides YMCA, 1989 & 1990

File 19: Slides Charlottetown Y, 1991

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**FILE LISTING**

File 20: Slides A.G.M., 1991

File 21: Slides Y's food drive, 1992

File 22: Slides - exchanges

File 23: Slides - Pryme Tyme

File 24: Slides - YMCA Canada Promotional?

File 25: Slides - World Alliance of YMCAs

Files 26 - 32: Slides - various subjects

File 33: Slides, unmounted

File 34: Slides, mounted & unmounted - various subjects

File 35: Mounted photograph: YMCA Champion Indoor Athletic Team, 1909-10,  
OVERSIZE

File 36: Mounted photograph: Charlottetown Y's Men's Club, 1927 OVERSIZE

File 37: Mounted photograph: Y's Banquet, March 21, 1929 OVERSIZE

File 38: Mounted photograph: Alpha Y's Men, 1927 OVERSIZE

File 39: Mounted photograph: Hi-Y Grads Club, 1935-36 OVERSIZE

File 40: Mounted photograph: YMCA Senior basketball team, 1959-60  
OVERSIZE

File 41: Mounted photograph: Alpha Y's Men, 1962-63 OVERSIZE

File 42: Mounted photograph: Y Circus (Anne Kennedy, J. Evans) OVERSIZE

File 43: Photograph: toys OVERSIZE

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**FILE LISTING**

**Series 10:   Miscellaneous materials.**

File 1: Certificates SOME ARE IN OVERSIZE

File 2: Y's Men's Crest

File 3: History of the YMCA, notes and summaries

File 4: Pamphlets

File 5: "The Religious Strategy of the YMCA" 1943

File 6: Sign? OVERSIZE

File 7: Certificate: Kappa Kappa A Hi-Y Club OVERSIZE

File 8: Charter Centennial Y's Men's Club, 1951, OVERSIZE

Item: YMCA blind stamp